



## UNIVERSITY OF FLORIDA PERMIT STATUS DEFINITIONS

- **To view the status of your permit, log in to your user [Portal](#).**

**Approved [Internal EH&S use]:** Plans have been reviewed for Code compliance and have been approved. No permit application has been received to issue permit or associated application documents are missing.

**Approved for Application Processing [Internal EH&S use]:** Plans have been reviewed for Code compliance and have been approved. No permit application has been received to issue permit or associated application documents are missing.

**Approved to Issue Permit [Internal EH&S use]:** Plans and permit application have been reviewed and processed and are approved. Applicant will receive a “Permit Ready” email when processing is complete. **No work shall commence until permit is Issued.**

**Approved - Early Start Only:** Permit application has been received. An application to start work prior to permit issuance has been submitted and approved. Work can proceed up to first inspection. No inspection shall be performed for this status.

**CC – [Certificate of Completion]:** Permitted work has been completed and applicant has requested, in writing, to occupy the space. Issued for remodels, renovations, and alterations that do not affect life-safety plans, and shell buildings or spaces.

**Closed:** Permit file has been closed and a CC or CO has been issued. Or the permit has expired without the proper inspections, and per the approval of the Building Official the permit has been closed. This does not relieve the permit holder from any statutory responsibilities.

**CO [Certificate of Occupancy]:** Permitted work has been completed and applicant has requested, in writing, to occupy the space. Issued for new construction, additions, change of use such as from an assembly occupancy to a business occupancy, or have undergone major renovation affecting original life-safety plan.

**Denied:** Plans and/or permit application has been denied due to incorrect and/or missing information. Applicant to review documents tab under their [Portal](#) to see report for the denial.

**Expired:** Permit has had no activity within 6 months of initial plan review and/or inspections on an issued permit. To close out the permit, submit an amended permit application to reopen the permit, pay re-issuance fees, and schedule remaining required inspections. **Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Final:** Permit has passed all final inspections. Applicant may request a CC/CO if required.

**Issued:** Permit application has been approved, fees paid, and a signed copy of the permit has been filed with EH&S. Inspections may be scheduled for the permit.

**Issued – Extension:** Applicant has requested to extend the expiration date of the permit. **Extensions shall only be granted once before permit is voided. Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Issued – Phased Permit:** Permit application has been approved per submitted phase documents as approved by the Building Official. Inspections shall be performed only for the approved phased work.

**Issued – Reinstated:** Applicant has requested to reinstate an expired permit. **Reinstatements shall only be granted once before permit is voided. Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Issued – UF ADA Site Compliance Only:** A no-fee permit has been issued to allow the permit holder to schedule ADA compliance inspections for UF Campus site work (roads & sidewalks) to ensure ADA

compliance.

**On Hold – See Comments:** Applicant or permit holder to contact EH&S for further information.

**Permit Not Required:** As deemed by the Building Official, the scope of work applied for does not need to be permitted per the Florida Building Code and/or Florida Statutes.

**Project Cancelled:** Project has been cancelled per the owner’s request. No work shall be performed.

**Stop Work Order:** As ordered by the Building Official, all work for the project shall cease immediately. This is usually due to unpermitted work, material violations of the Building Code, unsafe worksite, or other justifications deemed appropriate by the Building Official. This status prevents the permit holder from scheduling inspections until the violations on the Stop Work Order are resolved and approved by the Building Official.

**Temp CC Issued [Temporary Certificate of Completion]:** Applicant has been granted a temporary certificate of completion before the completion of the entire work covered by the *permit*, provided that such portion or portions shall be occupied safely. Work shall be completed within the time noted on the certificate.

**Temp CC Issued - Extension [Temporary Certificate of Completion]:** Applicant has requested to extend the Temp CC after the initial issuance of the Temp CC. Work shall be completed within the time noted on the certificate. **Only one extension will be granted unless approved by the Building Official.**

**Temp CO Issued [Temporary Certificate of Occupancy]:** Applicant has been granted a temporary certificate of occupancy before the completion of the entire work covered by the *permit*, provided that such portion or portions shall be occupied safely. Work shall be completed within the time noted on the certificate.

**Temp CO Issued - Extension [Temporary Certificate of Occupancy]:** Applicant has requested to extend the Temp CO after the initial issuance of the Temp CO. Work shall be completed within the time noted on the certificate. **Only one extension will be granted unless approved by the Building Official.**

**Under Review:** Plans and/or permit application has been received and are being reviewed for code compliance and/or application requirements.

**Void:** Permit has been voided. Contact EH&S for further information.

**Withdrawn:** Permit has been withdrawn at the request of the owner and/or applicant and no work has been performed.