



## UNIVERSITY OF FLORIDA PERMIT STATUS DEFINITIONS

- **To view the status of your permit, log in to your user Portal.**

**Approved:** Plans have been reviewed for Code compliance and have been approved. No permit application has been received to issue permit or associated application documents are missing.

**Approved - Early Start Only:** Permit application has been received and a requested to start work prior to permit issuance has been submitted. Work can proceed up to first inspection. No inspection shall be performed for this status.

**Approved for Permit Application:** Plans have been reviewed for Code compliance and have been approved. No permit application has been received to issue permit or associated application documents are missing.

**Approved to Issue Permit:** Plans and permit application have been reviewed and processed and are approved. **No work shall commence until permit is Issued.**

**CC – [Certificate of Completion]:** Permitted work has been completed and applicant has requested, in writing, to occupy the space. Issued for remodels, renovations, alterations, and shell buildings or spaces.

**Closed:** Permit file has been closed and a CC or CO has been issued. Or the permit has expired without the proper inspections and per the approval of the Building Official, the permit has been closed – this does not relieve the permit holder from any statutory responsibilities.

**CO [Certificate of Occupancy]:** Permitted work has been completed and applicant has requested, in writing, to occupy the space. Issued for new construction, additions, and change of use (i.e. from an assembly occupancy to a business occupancy)

**Denied:** Plans and/or permit application has been denied due to incorrect and/or missing information. Applicant to contact EH&S for further information.

**Expired:** Permit has had no activity within 6 months of initial plan review and/or inspections on an issued permit. To close out the permit, submit an amended permit application to reopen the permit, pay re-issuance fees, and call for remaining required inspections. **Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Final:** Permit has passed all final inspections. Applicant may request a CC/CO if required.

**Issued:** Permit application has been approved, fees, and a signed copy of the permit has been received. Inspections may be called in for the permit.

**Issued – Extension:** Applicant has requested to extend the expiration date of the permit. **Extensions shall only be granted once before permit is voided.** **Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Issued – Phased Permit:** Permit application has been received with a requested to phase the work with appropriate plan review and documentation describing the phasing plan and approved by the Building Official. Inspections shall be performed only for the approved phased work.

**Issued – Reinstated:** Applicant has requested to reinstate an expired permit. **Reinstatements shall only be granted once before permit is voided.** **Failure to request and close out permits will result in your license being reported to DBPR for administrative action in accordance with Florida Administrative Code 61G4-19.001 and Florida Statute 489.129(1)(o).**

**Issued – UF ADA Site Compliance Only:** A no-fee permit has been issued to allow the permit holder to schedule ADA compliance inspections for UF Campus site work (roads & sidewalks) to ensure ADA compliance.

**On Hold – See Comments:** Applicant or permit holder to contact EH&S for further information.

**Permit Not Required:** As deemed by the Building Official, the scope of work applied for does not need to be permitted per the Florida Building Code and/or Florida Statutes.

**Project Cancelled:** Project has been cancelled per the owner's request. No work shall be performed.

**Stop Work Order:** As ordered by the Building Official, all work for the permitted project shall cease immediately. This is usually due to unpermitted work, material violations of the Building Code, unsafe worksite, or other justifications deemed appropriate by the Building Official. This status prevents the permit holder from scheduling inspections until the violations on the Stop Work Order are resolved and approved by the Building Official.

**Temp CC Issued [Temporary Certificate of Completion]:** Applicant has been granted a temporary certificate of completion before the completion of the entire work covered by the *permit*, provided that such portion or portions shall be occupied safely. Work shall be completed within the time noted on the certificate.

**Temp CC Issued - Extension [Temporary Certificate of Completion]:** Applicant has requested to extend the Temp CC after the initial issuance of the Temp CC. Work shall be completed within the time noted on the certificate. **Only one extension will be granted unless approved by the Building Official.**

**Temp CO Issued [Temporary Certificate of Occupancy]:** Applicant has been granted a temporary certificate of occupancy before the completion of the entire work covered by the *permit*, provided that such portion or portions shall be occupied safely. Work shall be completed within the time noted on the certificate.

**Temp CO Issued - Extension [Temporary Certificate of Occupancy]:** Applicant has requested to extend the Temp CO after the initial issuance of the Temp CO. Work shall be completed within the time noted on the certificate. **Only one extension will be granted unless approved by the Building Official.**

**Under Review:** Plans and/or permit application has been received and are being reviewed for code compliance and/or application requirements.

**Void:** Permit has been voided. Contact EH&S for further information.

**Withdrawn:** Permit has been withdrawn at the request of the owner and/or applicant.